



## BCTTNS REPRESENTATIVE TO THERAPEUTIC TOUCH NETWORKS OF CANADA (TTNC) JOB DESCRIPTION

- Role Name:** BCTTNS Representative on the TTNC Board of Directors
- Purpose:** To be a BCTTNS representative on the TTNC Board of Directors and an active BCTTNS Board member. To conduct the business of the TTNC to support the practice of Therapeutic Touch in Canada through Member Networks.
- Accountability:** BCTTNS and the TTNC Board of Directors.
- Specific Duties and Functions**
- Liaise between BCTTNS and TTNC.
  - Forward a copy of the TTNC e-News to BCTTNS for distribution.
  - Follow up on tasks from the TTNC meetings. These tasks would depend on the Board position one has (President, Secretary, Treasurer) or task one has taken on (e.g. liaison role for a committee(s) and/or committee chair).
- Qualifications**
- Has the capacity to take on a leadership role for Therapeutic Touch in Canada. The TTNC board operates with working committees that the board members may chair and/or liaise between the Board and Committees (e.g. VP Communications is the liaison between the Newsletter Committee and Brochure Committee).
  - Is willing and able to focus on best interests of Therapeutic Touch in Canada while bringing perspective from BCTTNS to the table for discussion/consideration.
  - Experience as a member of a non-profit board is an asset.
  - Experience on Therapeutic Touch network boards/committees is beneficial as it provides breadth and depth of knowledge about BCTTNS activities and contacts.
  - Therapeutic Touch teaching experience may be helpful as it can bring context, breadth and depth for/to some discussions and decisions.
- Time Commitment:**
- BCTTNS Meetings Times: 2 ½ hours monthly, usually on the 2nd Sunday of each month with Strategic Planning Meetings of 1 ½ hours held every 2-3 months.
  - TTNC Meetings: Times: Up to 2 hours monthly, usually on the 3rd Tuesday (some flexibility from month to month depending on needs of board members). Meetings conducted electronically by Skype audio, may be connected via telephone at no cost.
  - Follow-up on tasks from meetings.
- Term:**
- 2 year term that may be renewed
  - TTNC Board positions are determined annually at a meeting held after the Annual General Meeting of members