



BCTTNS PRACTICE GROUP COORDINATOR JOB DESCRIPTION

Practice Group Coordinator

The Practice Group Coordinator should have leadership skills, experience in problem solving and facilitating groups, adhere to Therapeutic Touch (TT) teachings as developed by Dolores Krieger and Dora Kunz, encourage networking, collegial support, and mentoring amongst Therapeutic Touch Practitioners.

The Practice Group Coordinator:

- attends BCTTNS Board meetings and shares pertinent information with Practice Group facilitators.
- Maintains and updated list of practice groups: their meetings times, location, facilitator's name and contact numbers. Publishes updates on website and in newsletters
- in consultation with other Practice Group Facilitators, establishes guidelines for the development and maintenance of TT Support Groups. Some Practice Groups have two facilitators. Others explore other holistic health modalities that contribute to members' professional and personal growth to make their TT sessions more effective.
- encourages Practice Group members to share tasks of running their group, writing articles for the BCTTNS newsletter and web, "Members Voice", TT Tidbits, and responding to BCTTNS and TTNC requests.
- encourages Practice Groups to host Practitioner Days with help of BCTTNS Board.
- acts as a resource person to Practice Groups eg. forwards centering meditations and content from Practice Group Handbook. Gets help editing TT International and Ontario's Practice Group Handbook to create a future BCTTNS Practice Group Handbook.
- informs Executive Council about ongoing practice issues.
- liaises with Regional Leaders and Education Coordinator regarding practice groups and practice issues.

Revised: March 2015